

INTERNATIONAL FEDERATION OF FILM ARCHIVES
-----EXECUTIVE COMMITTEE MEETING

ZURICH, December 10-11, 1966

- SUMMARY AND DECISIONS -

<u>PRESENT</u> - Honorary Member :	Mr.	LAURITZEN
Members :	Messrs.	BORDE DE VAAL LEDOUX LINDGREN MORRIS POGACIC PRIVATO STOJANOV-BIGOR TOEPLITZ VAN DYKE VOLKMANN
Deputy Member :	Mr.	GEBER
<u>EXCUSED</u> - President-Founder :	Mrs.	BARRY
Honorary Member :	Dr.	SVOBODA
Deputy Members :	Messrs.	FERNOAGA MONTY
<u>ABSENT</u> - Honorary Vice-President :	Mr.	BRUSENDORFF

A G E N D A :

- 1) Approval of the Summary and Decisions of the preceding meeting
- 2) Report of the President
- 3) Report of the Secretary-General
- 4) Report of the Treasurer
- 5) Report of the Executive Secretary
- 6) Membership Situation
 - Admissions
 - Exclusions
 - Other problems

- 7) Relations with other international organizations
 - C.I.C.T.
 - F.I.C.C.
 - A.I.C.S.
 - Other organizations
- 8) The "Pool"
- 9) Reports on F.I.A.F. projects and special studies
- 10) The 1967 Congress
- 11) Time and place of the next Executive Committee meeting
- 12) Any other business

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President TOEPLITZ, presiding, greeted the members of the Committee and noted that a quorum obtained, whereupon he declared the meeting valid. He remarked that only two persons, Mr. FERNOAGA, and Mr. MONTY, Deputy Members, were absent and reported that both had written asking to be excused. Mr. FERNOAGA had also sent the report on his project to the President, to be read later in the meeting. Mr. TOEPLITZ then read letters of greetings which also expressed regrets at not being able to attend from President-Founder Mrs. Iris BARRY and Honorary Member, Dr. Miroslav SVOBODA.

The Agenda was then unanimously adopted with the addition of the "Pool" and two projects to be included on the list accompanying the Agenda.

I. APPROVAL OF THE SUMMARY AND DECISIONS OF THE PRECEDING EXECUTIVE COMMITTEE MEETING (Sofia - June 3, 1966).

This document was read and unanimously approved.

II. REPORT OF THE PRESIDENT (Mr. Toeplitz)

The President's report on the present situation in regard to the Federation's maintaining its headquarters in France covered, 1) his meeting in November, informally, with Mr. Langlois on the insistence of Mr. John Maddison, President of the C.I.C.T.; 2) his conversations with Mr. Boré, F.I.A.F. legal counsel; 3) his interview with a high French government official on a personal basis in an attempt to clarify the position of the F.I.A.F. and obtain help if possible in effecting a reversal of the Interior Ministry's decision.

- Mr. Langlois agreed that the wall constructed at the Cinémathèque Française' headquarters should be removed and the goods and funds still under sequestration should be returned to the F.I.A.F. (President Toeplitz suggested to the meeting that Mr. Boitard be asked to contact Mr. Goetschel to this effect.) President Toeplitz stressed that the Federation, once it had received its belongings, would willingly remit to the George Eastman House any files which that organization claims as its property.

- Mr. President pointed out emphatically to Mr. Langlois that the Cinémathèque de Toulouse, fulfilling all the requirements and prerequisites of the Federation when admitted, is a bonified, authentic and active archive whose membership in the F.I.A.F., could in no way constitute an "obstacle" to good relations between the Federation and the Cinémathèque Française as claimed by Mr. Langlois.

- Mr. Boré explained in full and in detail the procedure and utility of the appeal of the F.I.A.F. before the "Tribunal administratif" and was authorized to introduce this "recours contentieux" before the end of 1966.

- The high government official contacted by President TOEPLITZ was fully informed of the F.I.A.F.'s position and of the in-acceptability of the procedure instituted against the Federation. He agreed to contact the ministries involved, as well as the Centre National de Cinématographie, and to inform the President as to developments later.

After full discussion of the President's report and the situation of FIAF in France, the Committee decided unanimously:

- 1) to approve the introduction of the appeal before the "Tribunal administratif";
- 2) to maintain the Secretariat in France in view of the new appeal but to take practical measures in preparation for removal elsewhere if this should become necessary
- 3) to re-contact the official seen by the President and to contact other high authorities in an attempt to find support for the F.I.A.F.'s position,
- 4) to authorize the Secretary General to explore the possibility of establishing temporary headquarters if necessary in some other European city; *Vienne, Zurich, Stockholm*
- 5) to discuss at the next Executive Committee meeting *Belgrade* further steps to be taken in pursuit of the new appeal and to decide upon definite proposals to be made at the next General Meeting on the question of the F.I.A.F's headquarters.

III. REPORT OF THE SECRETARY GENERAL (Mr. Ledoux)

Mr. Ledoux reported on the membership situation in general and made special reference to explanation given by him to the Cineteca Italiana on the application of the new rules at the 1966 Congress, the clarification to Mr. Zvonicek on the question of membership on the Executive Committee, the correspondence with the Cinemateca Colombiana on the advisability of becoming a Corresponding member and what this implies, the difficulties in supplying certain films requested by the National film archive of India, the question of the desire of the South African film archive to become a member of the F.I.A.F. He also reported on the progress made to date on the reprinting of the Statutes and Rules and submitted the estimated costs. Mr. Ledoux mentioned further his visit from Mr. Jorge Sanjines of Bolivia where a new archive is in formation, as well as the visit from the Pre-

sident of the Cinemateca de Rio (Brazil) and the creation of a new archive in Turkey.

Mr. LEDOUX also read to the Committee the text of a petition initiated by Mr. Langlois concerning a new system claiming to make possible the permanent preservation of nitrate films, which was commented on by the various members.

After discussion of Mr. LEDOUX's report, the Committee decided to :

- 1) approve the reprinting of 200 copies of the F.I.A.F. Statutes and Rules, conserving the plates for a final printing of 100 copies, if necessary, ~~300~~
- 2) restate the a-political and non-political character of the Federation when requesting the South African archive to submit to the Executive Committee its full documentation for consideration by the General Meeting of its candidature according to the Rules of the F.I.A.F.,
- 3) send F.I.A.F. documentation to the Bolivian archive which contacted Mr. Ledoux,
- 4) recontact the new Turkish archive which had not replied after the sending previously of F.I.A.F. documentation,
- 5) seek further information on the situation concerning the Rio archive,
- 6) request members to supply to the National Film Archive of India under the exchange program whatever films the member archives could make available,
- 7) request Mr. Ledoux to write to Mr. Boyer, the inventor of the system meant to preserve permanently films on a nitrate base to seek further information, and to circulate the statement read at the meeting to the F.I.A.F. members for study.

IV. REPORT OF THE TREASURER (Mr. Morris)

Mr. MORRIS reported on the current financial situation of the Federation, giving an account of the monies deposited in the Swiss bank and on hand in Paris. He mentioned the measures taken since the Sofia Congress to encourage membership payments and to settle problems in connection with payments in arrears. He pointed out that only 3 Full members still owed their 1966 subscriptions (2 of which also owed for 1965) and that in all, 5 Provisional Members still owed for 1966 (of which 2 had not settled their 1965 subscriptions either). All these members had been contacted and several had arranged for payment before the end of the year. 1 out of 3 Corresponding Members had paid in 1966. The Treasurer then reported that the archives of Uruguay and Brazil to which the General Meeting in Sofia had extended a 6-month period of grace within which payments should be brought up-to-date if delation was to be avoided had not yet settled these financial obligations. He ended with a brief analysis showing to what extent membership payments received up to December 1966 and monies expended conformed to provisions of the 1966 budget.

Following discussion of the Treasurer's report, the Committee

agreed to request the Treasurer to :

- 1) inform the Museo Nazionale del Cinema of Turin that their request for authorization to settle only one-half of the 1966 subscription could be granted only by the General Meeting upon written request,
- 2) inform the Cinematheca Colombiana that payment of the \$75 subscription fee suggested by the Treasurer should be made before further discussion and exchanges could take place,
- 3) inform the Cineteca Italiana by registered letter of the risk of deletion according to the Federation's statutes if the more than 2-year delay in payment had not been overcome before the June General Meeting.

V. REPORT OF THE EXECUTIVE SECRETARY (Mrs. Wheatley)

A brief report was given as to the work of the Executive Secretary and the Secretariat since the 1966 Congress, covering the sending out of documentation to members who had not been able to attend the Sofia meeting, the sending of selected material to archives and groups outside of the F.I.A.F. who had contacted the Federation prior to the last Congress, the reorganization of the Secretariat's files in view of the possibility of changing the headquarters, the contacts with lawyers etc. on the legal status and problems, the circulation of members on questions such as the FILM INDEX and the F.I.C.C. request for films, the visits to the Secretariat already covered in Mr. Ledoux's report, the preparation of the Minutes of the 1966 Congress, visits to several archives, the visit to the Dreyer exhibition organized in Paris by the Danish archive, etc.

It was agreed by the Committee that the Executive Secretary should :

- 1) refer correspondence received at the Secretariat from various countries to the member archives in those countries for reply or action,
- 2) engage a certified public accountant to establish a veritable balance sheet for the fiscal year 1966.

VI. MEMBERSHIP SITUATION

Rise in salary

- Admissions

The Committee held one of its sessions at the Kunstgewerbemuseum in Zurich and took formal note of the legal founding of the Zurich Filmuseum, requesting a letter from the Directors confirming the transfer of F.I.A.F. membership from the former to the latter organization, as well as a copy of the film museum's Statutes. Dr. Buchmann and Prof. Guttinger, members of the Board, outlined to the Executive Committee the Museum's future plans, including preservation and collecting of films as well as posters, apparatus, etc.

- Exclusions

The Executive Committee decided to take the following measures in regard to the archives mentioned below :

1) inform the Cinematheca Brasileira of Sao Paulo and the Cine Arte del S.O.D.R.E. of Montevideo that their status as full members had been lost through failure to meet their financial obligations in the period specified by the General Meeting in Sofia, and to invite these archives to re-apply as Corresponding Members.

2) inform all members that the name of the Cinémathèque Algérienne had been erroneously included on the membership list established immediately after the 1966 Congress, the documents required as a condition for membership having never been submitted by this organization.

- Other problems

The Committee decided that the Korean Federation of Film Archives should be informed of their new status as Corresponding Member in conformity with the new rules adopted at the XXII General Meeting.

VII. RELATIONS WITH OTHER INTERNATIONAL ORGANIZATIONS

- C.I.C.T.

President TOEPLITZ reported to the Committee on the November meeting of the C.I.C.T. held in Paris, and, in particular, informed the Committee that the latter organization had adopted the principle of forming a commission to study the activities of film archives in relation to those of other international organizations including film producers. The C.I.C.T. had requested President Toeplitz to ask the help of the Federation in undertaking the formation of this commission and had suggested that Mr. Lindgren could perhaps serve as its chairman.

After thorough discussion of this question and of certain aspects of archive problems as related to those of other international groups concerned with films, and an exchange of views on the kinds of problems such a commission could deal with and make recommendations about, the Executive Committee decided to :

- 1) approve the principle of the F.I.A.F.'s helping to form and participate in such a commission,
- 2) propose that it be limited at first to representatives of the F.I.A.F. and of the film producers' organization with the possibility of other groups' later joining it,
- 3) authorized the President to contact Mr. Deutschmeister to inform him of the Committee's position and to request him to contact Mr. Ledoux and Mr. Lindgren on further developments during the absence of President Toeplitz.

- F.I.C.C.

Mr. LEDOUX informed the Committee of the visit of Mr. Frazer-Smith, Film Officer of the F.I.C.C. to the Secretariat and of his various requests including the proposal to amend the Soho Agreement in order to be able to keep films on loan from the F.I.A.F. members for extended periods of time. It was decided to inform Mr. Frazier-Smith that the Soho agreement as it now stands covers the cases he invokes and does not require amending, and to inform all members of the proposal he made to accept certain nitrate films in exchange for a copy of the same films on acetate to be supplied gratis to him by the archives.

- A.I.C.S.

Mr. LEDOUX reported that no further correspondence had been received or exchanged with this organization since it was invited to join the Federation on several occasions during the past years.

VIII. THE "POOL" (FIAF MEMBERS' FILM SERVICE) (Mr. De Vaal)

Mr. DE VAAL reported that there had been a considerable revival of interest in the Pool and that since the Sofia Congress the members had been utilizing the collection. 23 films had been supplied to members since the Congress, 5 were in preparation. Mr. De Vaal mentioned the names of the archive members having utilized the Pool noting, also, that no word had been received from the Tainiotheke Tes Hellados of Athens. Mr. De Vaal submitted to the President a catalogue giving details on the films available and declared his intention of completing this document and circulating it to all members in accordance with the request for such a catalogue made by the members at the Sofia Congress.

IX. REPORTS ON THE F.I.A.F. PROJECTS AND SPECIAL STUDIES

- 1) Activities' reports : (Mr. Ledoux) The Executive Secretary was asked to request these reports (to be bound and distributed at the next Congress) from all members in February specifying that they should reach Paris by March 15th and be limited to activities up to the end of 1966, with mention made, if wished, of activities for the first months of 1967.
- 2) Organigrams : (Mr. Ledoux) The Secretary-General asserted that he would send all members a copy of the organigram submitted for 1966 asking whether any changes had occur in their archive structure since then. If so, the altered organigram supplied would be included in the volume to be ready for the Congress in Berlin.
- 3) Ideal archive building : (Mr. De Vaal) It was agreed that the report presented by Mr. De Vaal at the Sofia meeting should be printed in final form by Mr. De Vaal in Amsterdam

at the Federation's expense, and complete and ready for the Berlin Congress.

- 4) Method for determining the "generation" of a copy (Mr. Lindgren) : Mr. Lindgren reported that Mr. Harold Brown of his archive had been unable to submit this report, but that it would be complete and ready for the Berlin Congress.
- 5) Preservation Manual - French version (Mr. Ledoux) : Mr. Ledoux explained that this booklet was almost ready for release and would be issued within the weeks following the meeting.
- 6) Method for preserving film posters (Mr. De Vaal) : Mr. De Vaal declared that he planned to send a final circular letter to members on this subject and it was decided that the booklet should be published by Mr. De Vaal under the exact title , PRESERVATION OF FILM POSTERS, but with a subtitle as follows: One Method of Preserving Film Posters, the booklet to be ready for the Berlin Congress.
- 7) Supplement to silent feature film catalogue (Mr. Ledoux) :
Mr. Ledoux reported that despite the fact that he had received cards with new information from members, he would not make a second supplement. Instead, he will request members to return the first supplement and his new publication will include titles which were in the 1966 supplement, as well as all new titles received. This catalogue will be ready for the Berlin Congress.
- 8) Catalogue of sound feature films (1926-35) (Mr. Ledoux) :
Mr. Ledoux stated that he would inform the Executive Committee at its next meeting as to whether or not this project could be made ready by the time of the Berlin Congress, for its preparation for the Congress would depend on the rapidity with which the members returned the cards they had requested.
- 9) Catalogue of American slapsticks "shorts" (Mr. Borde-Mr. Ledoux)
After discussion as to the advisability of separating the slapstock shorts part. from the short fiction film catalogue being prepared by Mr. Leyda, and Mr. Ledoux's report that the latter project was advancing, it was decided that Messrs. Borde, Leyda and Frida should :
 - contact one another and resolve the problems,
 - prepare and sign a project to be presented at the next Executive Committee meeting,
 - meet, if possible, during the next Executive Committee sessions or earlier if feasible.

10) Catalogue of short fiction films in members' collections

In connection with this project, being carried on by Mr. Leyda, Mr. Ledoux mentioned that it was progressing rapidly but could not be completed at any time within the near future.

11) Condensed filmography of German silent feature films

Mr. Ledoux told the Committee about his visit to Mr. Lamprecht and the difficulties which have existed, retarding publication. He stressed that he had strongly urged Mr. Lamprecht to permit publication of the material he has compiled as soon as possible.

12) Bibliography of F.I.A.F. members' publications

(Mr. Morris) :

Mr. Morris reported that following the circular letter he sent to all members requesting them to submit to copies of all their publications, only the Museum of Modern Art - Dept. of Film had fully complied with his request. He declared that this bibliography would be ready for presentation at the Berlin Congress.

13) Bibliography of books and periodicals published prior to 1914. (Mr. Ledoux)

914 cards had been returned to Mr. Ledoux by the members and he mentioned those archives which had sent no reply. He stated that this bibliography would be ready by the time of the Berlin Congress.

14) A standard catalogue card for fiction films (Mr. Privato):

Mr. Privato reported that in view of replies already received from 19 members, he had been able to make a good start on establishing the card. He declared that a model would be sent to all members asking for their opinion. It was suggested that Mr. Privato not wait on replies from all members before establishing the final card. He agreed to complete this project and have it ready for the Berlin Congress.

15) Programmes of archive theatres

Mr. Ledoux reported that he had received this completed project from Mr. Monty and found it extremely useful. He stated, however, that owing to the long period of preparation, it is somewhat out-of-date and cannot be published in its present form. It was decided that the Secretariat should contact Mr. Monty and be responsible for bringing this project up-to-date for presentation at the 1968 Congress in London.

- 16) Copyright (Mr. Lindgren) : Mr. Lindgren reported that very few member archives had replied to his letter giving specific examples of the copyright situation and cases in their countries. Mr. Lindgren told the Committee, however, about the interest to the archive movement of the recent steps taken by international attorney, Mr. Neville Hunnings. Mr. Hunnings had presented a paper entitled "Copyright and Film Archives" in August 1966 at the 9th Conference of the Institute of International and Comparative Law held in Upsala in preparation for the 1967 meeting on the Berne Convention. Mr. Lindgren read passages from this paper. He also announced that a committee would be formed at the National Film Archive in London comprising principally lawyers and including Mr. Hunnings. This committee would study the replies sent in by the F.I.A.F. members on copyright problems and Mr. Lindgren would report at the next Executive Committee meeting on the recommendations of the committee following their study and discussions. The Executive Committee then agreed that :
- The F.I.A.F. should attempt to obtain an invitation to attend the 1967 meeting on the Berne Convention as a non-governmental organization and therefore as an Observer,
 - Mr. Ledoux should be requested to go to London and talk with Mr. Hunnings as soon as possible as to the best means of cooperating with the F.I.A.F. on the copyright question.
- 17) Coordination of documentation and research among FIAF members (Mr. Privato) :
- Mr. Privato stated that he had received further information from members since the Sofia Congress and had been able to work out a method for this type of archive work. He planned to circulate the results; among the members requesting their views and to report to the March meeting of the Executive Committee if replies were returned quickly as to whether this project could be completed for presentation at the Berlin Congress.
- 18) Telex (Mr. Ledoux) : Mr. Ledoux spoke of and showed to the Committee the UNESCO Bulletin for Librarians (Vol. XX, No. 4) containing an interesting article on the value and utility of Telex. This article would be sent to all members in English, French, and, if possible, in Russian by the Secretariat. Mr. Ledoux also showed a copy of the international Telex address and code book and mentioned that to date only 4 member archives had installed the Telex system.
- 19) Technical apparatus utilized in film archives (Mr. Volkmann) :
- Mr. Volkmann reported that owing to lack of time, he had been unable to make further progress on this project. The Committee

decided to postpone this project until the 1968 Congress

20) Filmography of experimental films made before 1940

Mr. Ledoux announced that owing to lack of time to give to this project, Mr. Coté had been unable to make any progress. The Committee decided to postpone this project.

21) African Project (Secretariat): The Executive Secretary was requested to continue efforts to contact Mr. Mesghinna, Ethiopian embassy official in Paris who represents his country at UNESCO. The Committee decided that this should not be tabled, but continued as a long-term project.

22) Coordination of indexing of periodicals by F.I.A.F. members

No report had been submitted by Mr. Pöschke of the Deutsches Institut für Filmkunde since the Sofia Congress and the Secretariat was requested to contact this archive to discover what progress had been made and what help could be offered to advance this study.

23) Suggested standard labels for film boxes

No report had been received from Messrs. Konlechner and Kubelka on this project. It was decided that the Secretariat should contact this archive to ascertain what work had been done to advance this undertaking.

24) Apparatus constructed by archives for reducing or enlarging films of various sizes (Mr. Lindgren - Mr. Pogacic)

Mr. Lindgren announced that thanks to Mr. Harold Brown, a film showing the construction and operation of the National Film Archive's "Optical Printer" had been made, and that this film would be available to F.I.A.F. members and shown at the Berlin Congress. Mr. Pogacic reported that he will present a report on the Jugoslovenska Kinoteka's own apparatus at the Berlin Congress.

25) A "passport" to be used for circulation of exchange films

(Mr. Privato) : Mr. Privato declared that this passport, to be called an international technical passport had been created and that the model would be sent to all members for their consideration.

26) Bibliography of film books (1966) for the C.I.C.T.

President Toeplitz, having received a report on this project from Mr. Fernoaga, presented the main points to the Committee. Mr. Ledoux presented a report from Mr. Coté on the same project. After discussion as to the persons and archives responsible for editing this bibliography, it was decided that President Toeplitz should write to Mr. Fernoaga and that the latter's

report should be transmitted to Mr. Coté by the Secretariat.
Further discussion of this bibliography, it was decided, should be undertaken by the Committee at its next meeting.

- 27) Exchange of personnel between archives (Mr. Ledoux): Mr. Ledoux expressed regret that to date only the Cinémathèque Royale de Belgique had instituted this plan and again urged other archives to do so. He reported that his archive's first "exchangee" would begin work on January 1, 1967, to be followed by a second on March 1st. The Committee agreed that members should be urged to follow the lead of the Belgian archive.

X. THE 1967 CONGRESS (Mr. Volkmann)

Mr. Volkmann presented a plan for the XXIII Congress in Berlin. He proposed that the Executive Committee should hold its pre-Congress sessions in Berlin on Tuesday June 6th and Wednesday June 7th. The Committee agreed and proposed that the first session should begin at 3 p.m. on the afternoon of June 6th. Mr. Volkmann proposed that the General Meeting proper should begin on Thursday, June 8th and end on Tuesday, June 13th. He stated that accommodations for delegates would be available at the Berolina Hotel facing the Congress hall and that one day's sessions would be held on the new film-vault premises. He declared that film projections could be held whenever desired. It was suggested that 1) interesting films be brought to Berlin by the delegates, and 2) an interesting programme should be provided by the host archive. It was suggested that the film showings for Berlin be organized well in advance and that members be requested early to indicate the names of the films they wished to present including details as to length, etc. Mr. Volkmann was requested to bring to the next Executive Committee meeting his own choice of films to be shown by the East Berlin archive.

The Committee discussed at length the possibility of organizing the Congress around the plan of working groups or committees who would report to the General Meeting, as suggested at the Sofia Congress. This question was not definitely solved and the President suggested that projects not ready for the Berlin Congress be eliminated and that the decision as to this form of organization be taken at the next meeting of the Executive Committee, including the establishment of a daily Congress time schedule.

XI. TIME AND PLACE OF THE NEXT EXECUTIVE COMMITTEE MEETING

The Committee decided that the next Executive Committee meeting should be held in Brussels on Saturday March 4th and Sunday March 5th, 1967.

XII. ANY OTHER BUSINESS

- 1968 Yearbook : A booklet of some 25-30 pages containing :
1) a history of the F.I.A.F., 2) information (short articles) about the Federation's members and the archive movement, 3) illustrations (if possible) for publication in time for the 1968 Congress was proposed by the President

and others. The Zurich Filmmuseum's directors were approached with a request for help with the printing of the Yearbook and they agreed to consider the question when further and more precise details can be made available. It was decided to request Mrs. Iris Barry to assume responsibility for the section dealing with the history of the F.I.A.F. and for helping with the editing in general. Mr. Van Dyke agreed to try to obtain funds to remunerate Mrs. Barry. The Committee agreed to suspend a definite decision as to publication of the 1968 Yearbook until the President could contact Mrs. Barry and inform Mr. Van Dyke and the Committee of her reply.

- The absence of President Toeplitz : In view of the planned absence from Europe for a year during his visiting professorship in the United States, the Committee decided that Secretary-General Mr. Ledoux would deputize for the President but sign documents as Secretary-General.

- Advance of funds : Following a written request from President Toeplitz concerning the impossibility of his obtaining foreign currencies, the Committee agreed to advance a sum of \$754 to be repaid before the next Executive Committee meeting in March 1967.

President TOEPLITZ thanked the members of the Committee for their presence at the meeting and promised to see them in June at the Berlin Congress. He then officially adjourned the meeting.

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